

Employee Illness Log



- Employees are required to notify the person in charge (PIC) of their symptoms and pathogens that could cause foodborne illness.
- The PIC is required to record all reports of diarrhea or vomiting made by employees, and report the illness upon request.
- The PIC is required to notify the local health department or MDH if any employees are known to be infected with **Salmonella, Shigella, Shiga toxin-producing E. coli, hepatitis A virus, norovirus, or another bacterial, viral or parasitic pathogen.**
- Minnesota Foodborne Illness Hotline: 1-877-Food-ILL (1-877-366-3455)

The City of Minneapolis Sick and Safe Time ordinance requires businesses with six or more employees to provide paid sick and safe time.

Employers with fewer than six employees must provide sick and safe time, but they may choose to provide it unpaid.

Find Employer Resources to make sure your business is meeting Sick and Safe Time ordinance requirements.

<http://sicktimeinfo.minneapolismn.gov/employer-resources.html>

Report date	Employee name	Vomiting*	Diarrhea*	Jaundice	Fever	Respiratory (cough, sore throat, runny nose)	Comments or additional symptoms	Date returned to work	Diagnosed with a pathogen? (see list above)	If diagnosed, 1-877-FOOD-ILL or local health agency contacted?
2/12/2022	John Doe	X	X				Sent Home	2/15/2022	Yes - norovirus	Yes

*Employees with diarrhea or vomiting CANNOT RETURN TO WORK for at LEAST 24 HOURS after symptoms end.